

Your Interconnect Solutions Expert

Amphenol Sine Systems Corporation

Seeking: Purchasing Agent

Job Type: Full-time, In-office

Location: Clinton Township, MI

Industry: Industrial/Audio and Lighting, Electrical Connectors, Cable Assemblies

Job Description

The Purchasing Agent is responsible for placing purchase orders to suppliers globally, confirming, and expediting orders, MRO purchases, new supplier setup, and working with cross-functional teams within the organization. This job model provides a broad experience in a challenging environment while having a direct impact on company performance and on time delivery to our customers.

The Ideal Candidate Will Have The Following

- Previous purchasing experience within an industrial environment and purchasing commodities such as wire, cable, electrical connectors, mold material, etc is a plus.
- Analytical experience that analyzes component delivery and shortages in order to provide information to planners, customers, sales, and other related departments on any related changes.
- Knowledge of Macola ES or related MRP/ERP software

Position Requirements

- Confirming delivery dates and pricing for all purchases.
- Expediting past due items and analyzing open order reports.
- Processing purchase orders as directed by management.
- Interacting with suppliers, cross functional in-house teams and multiple plants including overseas.
- Amphenol Corporate Gensuite Campaign (internal program for EHS/Sustainability/CMRT, etc.) Will provide training from Corporate.
- New Vendor set up procedures/obtaining proper documents, etc.
- Special projects as assigned.

Desired Skills & Experience

- Bachelor's Degree in related field and/or 1-5 years' experience of purchasing
- Microsoft Office: Excel proficient, Powerpoint
- Must have excellent communication/people skills and be a team player
- Must be a self-starter, able to multi-task, and handle constructive criticism
- A demonstrated ability to work well in a team environment, to take initiative, to work independently of day-to-day supervision, and to communicate effectively at all levels of the organization
- Ability to make sound business decisions without supervision
- Have the ability to travel as needed to other plant locations

Amphenol

Amphenol (www.amphenol.com) is one of the world's largest providers of high-technology interconnect, sensor, and antenna solutions. Our products Enable the Electronics Revolution across virtually every end-market including Automotive, Broadband Communications, Commercial Aerospace, Industrial, Information Technology and Data Communications, Military, Mobile Devices and Mobile Networks. Amphenol's 2021 revenues were \$10.9 billion with over 90,000 employees.

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Amphenol Sine Systems (www.amphenol-sine.com) was founded in 1967 and is a subsidiary of the Amphenol Corporation and is a leader in Industrial interconnect products. The company designs, manufactures and supplies high-performance interconnect systems for a broad range of Industrial applications including factory automation, motion control, heavy equipment, alternative energy, rail mass transportation and advanced technology solutions for hybrid-electric vehicles. The company's headquarters are located Clinton Township, Michigan with global manufacturing, engineering, sales, and service operations.

Send resume to: Colleen DeGrande, HR cdegrande@amphenol-sine.com +1-586-913-8688